

# Exhibition Contract Form

Fill out the following Exhibition Contract Form and email it to the Exhibition Secretariat. We hereby agree to comply with the provision detailed in Exhibition "Terms and Conditions" and apply to participate in the exhibition as follows.

<b>Company Name</b>		
<b>Mailing Address</b>		
<b>Phone</b>		
<b>Fax</b>		
<b>Website</b>		
<b>Contact Name</b>		Position:
		E-mail:
<b>Exhibit Booth</b>	Please indicate your preference for the location of your booth. Space will be assigned on a first come/ first served basis. <b>Booth No.</b> _____ All application must be accompanied by 100% payment in order to be assigned booth.	
<b>Payment Information (Tax Included)</b>	<b>Early Bird</b> (apply before Feb. 15, 2019): Due Date for Payment: Feb. 28, 2019 ※ Coordinated Universal Time (UTC) NTD <b>30,000</b> per standard booth	
	<b>Regular</b> (apply before Mar. 15, 2019): Due Date for Payment: March 26, 2019 ※ Coordinated Universal Time (UTC) NTD <b>45,000</b> per standard booth	
<b>Payment Method (Bank Transfer Only)</b>	Please note that all payments should be made in full, including any bank charges and/or service fees. ※ <b>Payment to be made in Taiwan Dollar.</b> For bank transfer please email payment voucher to Exhibition Secretariat in order to confirm the application. <b>Bank:</b> E.Sun Commercial Bank, Ltd. <b>Branch:</b> Gangshan Branch <b>Bank Address:</b> No.99, Shoutian Rd., Gangshan Dist., Kaohsiung 82041, Taiwan, R.O.C. <b>Swift Code:</b> ESUNTWTP <b>Bank Code:</b> 808 <b>Account Name:</b> National Applied Research Laboratories Taiwan Ocean Research Institute <b>Account Number:</b> 0794968164778	

**Authorization**

I am authorized by my company to contract for exhibit space at the UT'19 Kaohsiung as indicated above. I have carefully read and accept the information and conditions contained herein.

**Signature:**

**Date:**

Please return completed form to:  
 UT'19 Kaohsiung Exhibition Secretariat  
 E-mail: [ycchou@mail.nsysu.edu.tw](mailto:ycchou@mail.nsysu.edu.tw)  
 Website: <http://ut19.tori.org.tw>

# Terms and Conditions

## 1. CONTRACT

This application, properly executed by Applicant (Exhibitor) shall, upon written acceptance and notification of booths assigned by UT'19 Kaohsiung management, constitute a valid and binding contract.

## 2. ASSIGNMENT OF SPACE

Assignment of space to exhibitors is made on a first come/first served basis. In all cases, total booth payments must be received prior to show opening. UT'19 Kaohsiung's assignment of booths is final and shall constitute an acceptance of the Exhibitor's offer to occupy space. After assignment, space location may not be changed, transferred or cancelled by the Exhibitor except upon written request and with the subsequent written approval of UT'19 Kaohsiung management. UT'19 Kaohsiung management reserves the right to reassign Exhibitor space or to modify floor plan for overall benefit of the show.

## 3. SUBLETTING SPACE

No exhibitor will assign, sublet, or apportion the whole or any part of the space allotted to him, nor exhibit therein, nor permit any other person or party to exhibit therein, any other goods, apparatus, etc. not manufactured or distributed by the Exhibitor in the regular course of his business except upon prior written consent of UT'19 Kaohsiung Management.

## 4. EXHIBIT BOOTH TYPE

Exhibit space rental includes materials and services described herein.

**Per Booth** (2 m×2 m = 4 m<sup>2</sup> / H 2 m): Full booth price NTD 30,000 if payment received by February 28, 2019. NTD 45,000 if payment received after February 28, 2019.

**Booth include:** Exhibit Space 4 m<sup>2</sup> / Side panel / Back panel / Parapet / Floor carpet / Company name plate (2,000 mm×300 mm)×1 / Spot light×2 / Table (1,000 mm×500 mm)×1 / Folding chair×2 / Outlet (110 V/500 W)

※It is enclosed on 3 sides by a back wall and 2 side walls, except for a corner booth, which may be open on the side facing the cross aisle as well as the front.

**Space type:** Not included any equipment.

There will be allocated three exhibits only passes and one full conference registration.

## 5. PAYMENT REQUIREMENTS AND CANCELLATION CHARGES

Applications require 100% payment upon receipt of contract.

**Due date for payment is March 26, 2019 (UTC).** Once you paid booth fee, it will not be refunded under any circumstances.

**All cancellations must be made in writing and will be based on the following schedule of refunds:** On or before February 28, 2019 (UTC), 50% of total booth cost will be refunded. After February 28, 2019 (UTC), no Refund will be permitted. "No-show" exhibitors will receive no refund.

It is understood that UT'19 Kaohsiung reserves the right, at its option, to reassign a cancelled booth. In the event that the premise in which the UT'19 Kaohsiung Show is conducted shall become, at the sole discretion of UT'19 Kaohsiung, unfit for occupancy, or substantially interfered with by reason of any cause or causes not reasonably within the control of UT'19 Kaohsiung, this agreement may be terminated by UT'19 Kaohsiung. For this purpose, the term "cause or causes" shall include, but not by way of limitation, fire, flood, epidemic, earthquake, explosion or accident, blockage, embargo, inclement weather, governmental restraints, restraints or orders of civil defense, or military authorities, act of public enemy, riot or civil disturbance, strike, lockout, boycott or other labor disturbance, inability to secure sufficient labor, technical or other personnel, failure, impairment or lack of adequate transportation facilities, inability to obtain, or condemnation, requisition or commandeering of necessary supplies or

equipment, local, state or federal law, ordinance, rule, order, decree or regulation, whether legislative, executive, or judicial, and whether constitutional, or act of God. Should UT'19 Kaohsiung terminate this agreement pursuant to the provision of this paragraph the Exhibitor waives any and all claims for damages and agrees that UT'19 Kaohsiung may, after computing the total amount of UT'19 Kaohsiung cost and expenses in connection with its preparation for and conducting of the UT'19 Kaohsiung Show, (including a reasonable reserve for claims and other contingencies), refund to the exhibitor, as and for complete settlement and discharge of all said Exhibitor's claims and demands, an amount which bears the same relationship to the fee paid by said Exhibitor as the total refundable amount as computed above bears to the total amount of fees paid by all exhibitors.

## 6. EXHIBIT BOOTH MANNING AND DISMANTLING SCHEDULE

A representative must man exhibit space during all times when Exhibition is officially open. Exhibit space must be maintained in a neat and orderly manner throughout the Exhibition. Exhibitors may dismantling only after 12:00 pm, April 19. Move-out must be completed by 5:00 pm, April 19. Exhibitors are responsible for removal of all materials used in their display. Failure to observe this rule may jeopardize the exhibitor's space assignments or right to exhibit at future conferences sponsored by IEEE OES.

## 7. LOSS OR DAMAGE

Exhibitor agrees with UT'19 Kaohsiung that UT'19 Kaohsiung shall not be liable for any damage or liability of any kind or for any loss, damage or injury to persons or property during the term of this agreement, from any cause whatsoever by reason of use, occupation and enjoyment of exhibit space by Exhibitor or any person thereof with the consent of Exhibitor, and that Exhibitor will defend, indemnify and save harmless, UT'19 Kaohsiung from all liability whatsoever, on account of any such damage, or injury, whether or not caused by negligence or breach of an obligation by Exhibitor or its employees or representatives. Exhibitor will be liable for all damages or liability of any kind or for any loss, damage or injury to persons or any property during the show from any cause whatsoever by reason of use, occupation and enjoyment of exhibit space.

## 8. DEMONSTRATIONS

No demonstrations or solicitations shall be permitted outside of the Exhibitor's assigned space without show management approval, and no signs or placards may be displayed on persons or otherwise outside exhibit spaces.

## 9. COMPLIANCE

The Exhibitor assumes all responsibility for compliance with all pertinent ordinances, regulations and codes of duly authorized local, state and federal governing bodies including, but not limited to, fire, safety and health, together with the rules and regulations of the operators and/or owners of the property wherein the Show is held.

## 10. UNIONS

It is further agreed that the Exhibitor will abide by and comply with rules and regulations concerning local unions having agreements with the UT'19 Kaohsiung Show Facility or with authorized contractors employed by UT'19 Kaohsiung.

## 11. MANAGEMENT

The Exhibitor further agrees that the conditions, rules and regulations of the UT'19 Kaohsiung management are made a part of this contract and that said Exhibitor agrees to be bound by each and all of these rules and regulations, and that the management shall have the full power to interpret, amend and enforce all rules and regulations in the best interest of the Show.